

DEPARTMENT OF GENERAL SERVICES  
Records Management Division

SCHEDULE  
NO. C-612-A

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RECORDS RETENTION AND DISPOSAL SCHEDULE


ANNE ARUNDEL COUNTY DEPARTMENT OF UTILITIES AGENCY		OPERATIONS BUREAU DIVISION	TECHNICAL SUPPORT SERVICES SECTION
Item No.	Description	Retention	
13	PAYROLL TIME SHEETS - Utilities Print Outs	RECOMMENDATION: RETAIN ONE YEAR THEN DESTROY.	

This Amendment adds to Schedule #C-612 dated 1/5/88

Schedule Approved by Department,  
Agency, or Division Representative

Schedule Authorized by

7/8/88   
Date Signature

8/4/88   
Date State Archivist

James A. Brew, Assistant Director